



MISSOURI PUBLIC SERVICE COMMISSION

JOB OPPORTUNITY

ACCOUNTANT II

The Public Service Commission is seeking a skilled, detail-oriented individual to perform advanced level accounting duties, including the agency's accounts receivable functions, and assisting with the agency's annual assessment and budget processes. This position is also responsible for the preparation of complex financial reports detailing cost distributions, expenditures and obligations required for the agency budget and fund control.

Applicants should have substantial knowledge and experience with the SAM II financial areas and related policies and procedures; and a working knowledge of state financial management, appropriation, fund and budget procedures and state travel regulations. Applicants should have the ability to perform detailed work using statistical and financial data and prepare complete and accurate accounting reports and statements in a timely manner. The ideal candidate will possess presentation, leadership and problem solving skills, along with the ability to analyze and interpret data.

Qualifications: One or more years of experience as an Accountant I with the Missouri Uniform Classification and Pay System; a Bachelor's degree from an accredited college or university with a minimum of 15 earned credit hours in Accounting and one or more years of professional experience in accounting or auditing; or five or more years of professional experience in accounting or auditing. Must also have a working knowledge of office methods and procedures and good communication skills are a must. Proficiency in Excel spreadsheet applications and SAMII Financial is required. Experience with Word and Access is preferred.

Starting salary range is \$36,204 – \$37,548 annually. To be considered for this position, please send an application, resume and a copy of all transcripts by 5:00 pm **March 6, 2015** to: MO Public Service Commission, **Reference Number AD020315**, P.O. Box 360, Jefferson City, MO 65102 via e-mail to pscjobs@psc.mo.gov. For additional information visit [http://www.psc.mo.gov/General/Career Opportunities](http://www.psc.mo.gov/General/Career_Opportunities).

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